

**Illinois P-20 Council
Teacher and Leader Effectiveness Subcommittee**

October 13, 2011
Bloomington, IL
10:00 am -2:00 pm

Meeting Minutes

In attendance: Erika Hunt, Ben Boer, Bette Bergeron, Brad Hutchison, Brad White, David Osta, Debra Kasperski, Diane Rutledge, Jan Fitzsimmons, Jess House, Jim O'Connor, Linda Tomlinson, Luanne Cooper, Mary Jane Morris, Melissa DeBartolo, Steven McGee.

On the phone: Josh Anderson

I. Welcome and Introductions (Erika Hunt)

- Erika reviewed the agenda for the meeting which includes the data dashboard for teacher and leader programs and the teacher leadership endorsement.
- Erika summarized the work done so far by the subcommittee on the dashboard including the overall purposes of the dashboard and a Delphi survey of subcommittee members.
- She introduced Brenda Parker from UIC and Matthew Clifford from AIR who conducted the Delphi survey on behalf of the subcommittee.

II. Delphi Survey Results (Brenda Parker and Matthew Clifford)

- Brenda and Matt reviewed the process for creating the Delphi survey as well as the results of the Delphi survey which was conducted with subcommittee members in September. The survey asked subcommittee members to rank the overall purposes of collecting data and rate proposed data items that could be collected about teacher and leader programs and how the data could be used.
- Brenda and Matt reviewed the results and trends in the data as to how the data items were rated in the survey in terms of importance and purpose by subcommittee members. Matt and Brenda also took questions on the results.

III. Small Group Discussion of the Survey Results and Activities

- Erika Hunt discussed the purposes of the group activities which are to discuss the results of the survey, eliminate and prioritize data items. The group split into two smaller groups, one focused on teacher program data and the other on principal program data, each of which will be facilitated by Matt and Brenda.
- The group suggested looking at other concurrent initiatives, such as the school report card, LDS, and PEAC as well as what is already collected by ISBE to potentially align the work of the dashboard. Each group talked about which items could potentially be eliminated, and some metrics were eliminated in both groups. They also discussed different data views potentially for the data.

- Subcommittee members used a group activity to rate the most important data items to them in each purpose (e.g. formative, summative, etc.) based on the survey results. There were several similarities between the two groups and this helped to narrow down potential data items for both teacher and leader programs. The results were collected by Brenda and Matt and will be used to create a second Delphi survey that will go to all subcommittee members shortly.

IV. Next Steps (Erika Hunt)

- Erika discussed next steps for the subcommittee work which is to conduct another Delphi survey to gather feedback. Based on suggestions, they will also do a crosswalk to current data collected by ISBE for program review and other current initiatives to make sure they are aligning. The group will meet again in November to draft final recommendations.

V. Teacher Effectiveness Subcommittee Meeting (Josh Anderson and Jim O'Connor)

- The teacher effectiveness subcommittee reviewed recommendations currently pending on teacher certification.

VI. Teacher Leadership Endorsement Recommendations (Erika Hunt and Melissa DeBartolo)

- Erika reviewed for the group the purposes of this work which is to make recommendations to ISBE around the teacher leadership endorsement enacted as part of SB1799, reviewed the legislation and where the subcommittee can potentially make recommendations. She introduced Melissa DeBartolo to discuss the results of a survey conducted with subcommittee members on teacher leadership.
- Melissa reviewed the survey results that went to all subcommittee members. There was a lot of agreement in the survey around the purpose of the endorsement, how to define teacher leadership, activities and competencies common to teacher leaders which were drawn from the Model Teacher Standards and Kansas' standards as well as requiring content in Special Education, requiring field experiences and that there should be an assessment of candidates to receive the endorsement. There was also agreement in the survey that the endorsement should align to the Model Teacher Leader Standards as well as potentially Illinois-specific competencies. She presented a crosswalk of the survey results to the legislation and the Model Teacher Leader Standards.
- The group also discussed whether or not ISBE should require the endorsement for certain roles or whether that should be left to districts. The group also discussed how content could align within programs coursework and reviewed other suggestions made in the survey around the 5 coursework areas required in the legislation that could be incorporated.

VII. Next Steps and Meeting Close (Erika Hunt)

- The next Teacher Leadership Webinar has already been scheduled for October 27th from 1:00-3:00 to review and discuss potential draft recommendations to ISBE.
- Erika discussed the annual report for the teacher and leadership effectiveness committee which will be due by December. They will submit one report and should to think about what should be included in the report, including the data dashboard and teacher leadership recommendations.